

**Colgan High School Band Boosters**  
**Executive Board Agenda**  
**January 18, 2022**

I. Meeting called to order by Corie at 6:31 pm  
Welcome to the first Board meeting of 2022!

II. Secretary: Kim Bonifera

- Upcoming Calendar

**FEBRUARY**

2: Wind Symphony Rehearsal 6 PM  
3-5: All District Band @ Gainesville HS  
9: Wind Symphony Rehearsal 6 PM  
16: Wind Symphony Rehearsal 6 PM  
22: Concert Band Rehearsal 2:30 - 4 PM  
23: Pre- Assessment Concert, CHS Auditorium 7 PM  
26: All VA Band Auditions

**MARCH**

1: Concert Band Rehearsal 2:30 - 4 PM  
4: Band Assessment- Symphonic Band  
5: Band Assessment- Concert Band and Wind Symphony  
22: All County Band

**APRIL**

21-23: All VA Band

**MAY**

23: Concert Band Rehearsal 2:30 - 4 PM  
24: Spring Band Concert, CHS Auditorium 7 PM  
26: Jazz Ensemble Concert, CHS Auditorium 7 PM

**JUNE**

2: Band Awards Reception, CHS (time TBD)  
7-9: Pride of Colgan Marching Band Rehearsal 6 -8 PM  
11: Class of 2022 Graduation

III. Director: Don Magee

- Tiny Tots
  - i. Thank you to everyone who volunteered
  - ii. It was different this year, but the students really enjoyed doing it
- Instruction Budget
  - i. Between the school budget and the current instruction budget we have enough money to have a special instructor come one day a week for the rest of the year
- Band Assessment
  - i. March 4 and 5
  - ii. Colgan is hosting! We will be providing all bands in the district with the opportunity to play on our stage and sound their best

- iii. Tasks (need parent and student volunteers)
  1. Clerical Prep
    - a. Buy envelopes and other business supplies (all money has to run through the school)
  2. Registration
    - a. Check in bands
    - b. Collect scores
  3. Tabulation
    - a. Total scores
    - b. Download comments
    - c. Assemble packet with recordings for directors (we know of 10 bands not coming)
  4. Judges Assistants
    - a. Folders
    - b. Recorders (same recorders as Colgan Classic)
    - c. Score sheets
  5. Judges Room
    - a. Meals (lunch and dinner for both Friday and Saturday)
  6. Hospitality
  7. Sight Reading Room (let's make sure we hand the directors a bottle of water as they enter)
  8. Concessions (do we want to do?)
  9. Stage Crew (this will be mainly students and there will be a seating chart for every band)
  10. Announcer

IV. Treasurer: Amiee Gold

- Balances
  - i. \$53,893.44 in checking as of 12/31/21
  - ii. \$92,218.94 in savings as of 1/1/22
  - iii. \$204.79 in PayPal as of 12/31/21
- Three students still owe marching band fees
- One concert attire check bounced
- Amiee is working to clear student Charms accounts
- Amiee is working with Corie and Melanie to complete 2020 taxes and 1096

V. President: Corie Buettner

- Corie emailed out the 2022 calendar
- Corie is working with Cristy to set up next year's marching band season
- Amiee and Corie have purchased locked boxes for the uniform closet to store the extra shirts, track pants, etc.
  - i. We need a better system to track borrowed items

VI. Vice President: Kat D'Amico

No report

VII. Public Affairs: Jon Fowler

- Needs director's picture and bio for website

- VIII. CFPA Liaison: Nicole McGee
- The CFPA scholarships will be live on February 1
    - i. Five \$1,000 awards
- IX. New Members: Kristi Forbes
- We handed out flyers at the Christmas concert
  - Mr. Magee will be traveling to the middle schools to talk about registering for band
- X. Marching Uniforms: LaToya Younger  
No report
- XI. Spirit Wear: Jina Dell  
No report
- XII. Hospitality: Hillary Manigault  
No report
- XIII. Color Guard: Amy Schneider
- We are working to sell the color guard uniforms. Amy Windmiller is helping
- XIV. Stadium Director: Amy Posti  
No report
- XV. Pit Crew: Ray & Amy Windmiller
- Ray needs to take the trailer in for service. He will let Mr. Magee know ahead of time
- XVI. Band Camp Coordinator: Martina Honea  
No report
- XVII. Volunteers: Ann Fowler  
No report
- XVIII. Letterman Gear: Pamela Hanshaw  
No report
- XIX. Fundraising: Christina Smith  
No report
- XX. Concert Attire: Jacqueline Long
- We had four students in December realize they did not have concert attire
  - Nine students have not paid
  - We need one volunteer to help out in the uniform room for the pre-assessment concert
- XXI. Scholarship Committee: Jacqueline Long
- We have four parent volunteers and two outside musicians to review the applications
    - i. Amiee to send Jacqueline contact information for the PTSO person who has already created a rating rubric

- Jacqueline has slightly changed the verbiage for the essay questions to reflect the additional scholarship for a non-music major
- The application due date is tentatively set for April 15
  - i. Mr. Magee will check to see when counseling needs award winners for their presentation

XXII. Winter Guard: Cristian Contreras

- Varsity
  - i. 18 students
  - ii. Fees are \$500
    - 1. Three students have not paid
- Junior Varsity
  - i. 14 students
  - ii. Fees are \$425
    - 1. One student has not paid
- We've asked parents to help with transportation
- School trip permission slips are needed
- Cristian is getting flags for JV from Patriot High School
- Need tee shirt and jacket sizes from students
- Amiee needs paint costs
- Amiee needs to pay for hotel reservations

XXIII. Meeting adjourned at 7:17 pm