

Colgan High School Band Boosters
Executive Board Agenda
February 12, 2019

- 1. Call to Order/Welcome**
 - a. Call to order at 6:32pm
- 2. Introductions**
 - a.
- 3. Old Business**
 - a. Winter Guard – no updates since last meeting. Will discuss at March meeting.
- 4. Secretary**
 - a. No Report
- 5. Director's Notes**
 - a. No Report – Mr. Magee was not present.
- 6. Treasurer's Report (Melanie)**
 - a. \$ continues coming in for photo fundraiser and spirit wear.
 - b. We have an assistant treasurer for next year, Maria Green.
 - i. Going to help with budget this year to understand for next year.
 - c. Need to think about what everyone needs next year for budget
 - d. Mr. Magee, Cristy and Melanie will begin budget and propose it in April for next year.
 - e. We bought 15 audio recorders at a cost of approximately \$700 for Colgan Classic next year.
 - f. Need walkie talkies for next year for Colgan Classic and Band Camp. Maybe get a set of four or six.
 - g. May add to dues next year the cost of meals for the students for the game nights next year. Will create a plan and discuss at the next meeting before a decision is made. This makes it easier on all during band season when we are constantly asking parents to send in money.
- 7. Board Reports**
 - a. President's Notes (Cristy)**
 - a. John Fowler will be our scholarship chairperson this year
 - b. Ann Fowler will be our volunteer coordinator for next year for Lori.
 - c. Ami Posti will be our stadium crew coordinator
 - d. Zenia will be our new hospitality coordinator and our senior night coordinator.
 - e. Kim Cox will be our new tiny tot's coordinator
 - f. April Williams will also be one of the tiny tot's coordinators next year.
 - g. Maria Green will be asst treasurer next year
 - h. Need Marching Band Uniform ordering coordinator for summer.
 - i. April Kidd will be moving, so we need a concert attire coordinator.
 - j. Holly will be leaving, so we need a color guard liaison.
 - k. Holly will continue to do uniforms for color guard next year.
 - l. Sue will replace Ellen for spirit wear for next year.
 - m. People that do not want to continue on next year in their positions need to let Cristy know.
 - n. VP has to do nominations committee soon.
 - o. Removal of board members – we have two that are consistently absent that need to be removed.
 - i. Cristy read bylaws to explain requirements of board members.
 - ii. We need to do a formal reminder from the secretary to attend the board meetings.
 1. Amiee needs to send a formal reminder to the two positions that have missed meetings. – VP Fundraising and Public Affairs.
 2. Cristy has emailed and texted both and have had no reply at all.
 3. These are positions that we need someone to be active in all year to assist with our fundraising efforts and getting information out about the band.
 - b. Vice-President (Megan)**
 - a. Still handling the photo fundraiser and so far \$1465.31 has been raised.
 - b. We will run all year long.
 - i. We need a parent in the band that can do this next year.
 1. We may have a parent that can do it next year – need to reach out to see who can do this.
 - c. Need volunteers for online auction committee. We have had no response.
 - i. If we don't have someone step up within the next week or so we need to cancel.
 - ii. This brought in over \$2,000 last year.
 - iii. It is a lot of work and we need someone that can handle it.
 1. Need to solicit businesses for donations.

- 2. Create auction webpage and list items on the webpage.
 - iv. Volunteers need to understand how to volunteer.
 - 1. We need to do a volunteer mingle event and invite parents to see what the committees are about.
 - 2. Maybe do after assessment and include the 8th grade parents.
 - 3. Maybe three nights in June when we do band practice at night and do a social.
- c. **VP of Fundraising (Renee)**
 - a. No Report
- d. **Public Affairs (Catrina)**
 - a. No report
- e. **Uniforms- (Sandra)**
 - a. No Report
 - i. Arrival date of July 29 for our new uniforms.
 - ii. 30 uniforms ordered.
- f. **Hospitality (Jenny)**
 - a. No report
- g. **Volunteers (Lori)**
 - a. Doing descriptions of all of the positions to know what we need for volunteers
 - b. Copy of binders for all positions and fundraisers will need to be in the closet for incoming people in case the person that was doing the position leaves and doesn't return the binder. All people that currently do a fundraiser or hold an office need to begin putting a binder together. Secretary will keep all minutes on a flash drive instead of printing out in a binder.
- h. **New Member- (Michelle)**
 - a. No report
- i. **Color Guard (Holly)**
 - a. No report.
- j. **Pit Crew (Kathy and Jim Blanks)**
 - a. No report
- k. **CFPA Liaison (Chalee)**
 - a. CFPA meeting next week
 - b. January meeting – march is a gallery gala. Honor society is putting it on...May only be for visual arts.
 - c. May they will have a CFPA Olympics – dodgeball and other fun events.
 - d. Dance competitions always sell food – they make \$500 at those.
 - e. Art festival is April 27, same day as Prom and same day as solo and ensemble day.
 - i. Can we sell concessions at the art festival? Need to find out if we can.
 - f. CFPA board is 2 years old and they are almost all stepping down and they need to fill most positions for next year.
- l. **Spirit Wear (Ellen)**
 - a. Last store raised \$47.
 - b. Check from letter jackets from last February to this January \$704.
 - c. Letterman Bags - \$195 to start and more to add things.
 - i. We would make 8% on each bag.
 - ii. Feb 27 they will be here to set up at spring sports night.
- m. **Concert Attire (April)**
 - a. No report.
- n. **Band Camp Coordinator (Martina)**
 - a. No report
- o. **Stadium Director (Katie & Butch)**
 - a. No report

8. New Business

- a. Colgan Classic 2019
 - i. September 21, 2019
 - ii. March 7 first planning meeting 6:30
 - iii. 1st Thursday will be planning meetings.
 - iv. Megan has began emailing past coordinators to see if they want to come back again.
- b. Tag Day – September 7, 2019
- c. No food for concert tomorrow night.
- d. Noon on Saturday for wind symphony assessment.

Meeting adjourned at 7:55pm.